

ESG PROGRAM ELIGIBLE & INELIGIBLE ACTIVITIES

<i>Eligible & Ineligible Activities</i>		
ACTIVITY	ELIGIBLE ACTIVITIES	INELIGIBLE ACTIVITIES
Emergency Shelter Renovation, Rehabilitation or Conversion (See ESG Program Guide for requirements.)	The renovation, major rehabilitation, or conversion of buildings to be used as emergency shelters.	<ul style="list-style-type: none"> Acquisition of real property New construction Property clearance or demolition Rehabilitation administration Staff training or fund raising activities associated with rehabilitation Building maintenance and repairs
Operational Costs/Facility Operations (Not more than 10 percent of the grant amount may be used for costs of staff. For example, a grantee receiving a \$75,000 ESG grant would be able to pay only \$7,500 for operational staff costs. Maintenance and security salary costs are not subject to the 10 percent standard.)	<ul style="list-style-type: none"> Payment for shelter maintenance, operation, rent, repairs, security, fuel, equipment, insurance, utilities, food and furnishings. Expenses directly related to the operations of an emergency shelter or transitional housing program including but not limited to the above items plus telephone, office supplies. Room rentals or hotel and motel vouchers used to provide emergency shelter are included. Maintenance and repairs may not exceed \$1,000 for each job/repair. Salary of organization's executive director or other staff ONLY to the extent they are providing direct services to a client. 	<ul style="list-style-type: none"> Recruitment or on-going training of staff Depreciation Costs associated with the organization rather than the supportive housing project (advertisements, pamphlets about organization, surveys, etc.) Staff training, entertainment, conferences, or retreats Public relations or fund raising Bad debts/late fees Mortgage payments Preparation of application submissions Conferences or training in professional fields Salary of organization's executive director or other staff for administrative purposes.
Essential Services/Client Services (Legislation and regulations limit the amount of ESG funds that may be spent on essential services to 30% of the jurisdiction's grant).	The provision of essential services, <u>only to people who are homeless</u> , including services concerned with employment, health, drug abuse or education. May include, <u>but is not limited to:</u> <ul style="list-style-type: none"> Assistance in obtaining permanent housing Medical and psychological counseling and supervision Employment counseling Nutritional counseling Substance abuse treatment and counseling Assistance in obtaining other Federal, State and local assistance including mental health benefits; employment counseling; medical assistance; Veteran's benefits; and income support assistance such as SSI/SSDI, TANF, GA & Food Stamps Other services such as child care, transportation, job placement and job training Staff salaries necessary to provide the above services. 	<ul style="list-style-type: none"> Existing services and staff (services must be new or provided to more persons) Salary of case management supervisor when not working directly on participant issues Advocacy, planning, and organizational capacity building Staff recruitment/training Transportation costs not directly associated with service delivery
Homeless Prevention Activities (Not more than 30 percent of the aggregate amount of all assistance to a State or local government may be used for activities in this category)	<ul style="list-style-type: none"> The provision of homeless prevention services, <u>only to those who are at-risk of homelessness</u>. Activities or programs designed to prevent the incidence of homelessness, including, <u>but not limited to:</u> <ul style="list-style-type: none"> Short-term subsidies to defray rent and utility arrearages for families that have received eviction or utility termination notices* Security deposits or first month's rent to permit a homeless family to move into its own apartment Mediation programs for landlord-tenant disputes Legal services programs for the representation of indigent tenants in eviction proceedings Payments to prevent foreclosure on a home Other innovative programs and activities designed to prevent the incidence of homelessness. 	<ul style="list-style-type: none"> Housing/services to homeless persons Direct payments to individuals Long-term assistance beyond several months Application for Federal Funds or Unprogrammed Funds

NOTE: HSATF will cover training to the Housing & Homeless conference or a similar conference, audit costs, and may be more lenient on homeless prevention mortgage payments if unusual circumstances prevail.